

# Republic of the Philippines UNIFIED MULTI-PURPOSE ID (UMID) CARD APPLICATION FORM



### THIS FORM IS NOT FOR SALE AND CAN BE REPRODUCED PLEASE READ THE INSTRUCTIONS AT THE BACK BEFORE FILLING OUT THIS FORM. PRINT ALL INFORMATION IN CAPITAL LETTERS AND USE BLACK OR

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## INSTRUCTIONS

- 1. This form shall be used in applying for initial or replacement UMID card.
- Fill out this form in one (1) copy without erasures and alterations. 2.
- 3. Place a checkmark on the applicable box.
- Always indicate "N/A" or "Not Applicable", if the required data is not applicable. 4.

#### 5. Present identification document/s.

- Any one (1) of the following primary documents:
- Driver's License
- Passport

a.

b.

Seaman's Book In the absence of the primary documents, submit any two (2) of the following secondary documents, one of which with signature and photo: Marriage Contract

Pag-IBIG Member's Data Form

PHIC Member's Data Record

Employment Authority (POEA)

Transcript of School Records

Bank Account Passbook

Office of Muslim Affairs

Life Insurance Policy

Book from Maritime Industry Authority

Alien Certificate of Registration

**NBI Clearance** 

Police Clearance

Certificate from:

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Professional Regulation Commission (PRC) card

Permit to Carry Firearms issued by the Firearms & Explosive Unit of PNP

Seafarer's Registration Certificate issued by the Philippine Overseas

Certificate of Licensure/Qualification Documents/Seafarer's ID & Record

Temporary License issued by Land Transportation Office (LTO)

Office of the Southern/Northern Cultural Communities

Certificate of Naturalization from the Bureau of Immigration

Birth/Baptismal certificate of child/ren or its equivalent

- Postal ID
- School or Company ID
- Taxpayer's Identification Number (TIN) card
- Membership Card issued by private companies
- Overseas Worker Welfare Administration Card .
- Senior Citizen Card
- Voter's Identification Card/Affidavit/Certificate of Registration
- ATM card
  - with cardholder's name
- with certification from bank, if without name
- Credit card
- Fisherman's Card issued by the Bureau of Fisheries and Aquatic Resources (BFAR)
- GSIS Card/Member's Record/Certificate of Membership Health or Medical Card
- ID Card issued by LGUs (e.g. Barangay/ Municipal/City)
- ID Card issued by professional association recognized by PRC
- Permanent Residency ID
- **Birth Certificate**
- **Baptismal Certificate** .
- 6. Fill out appropriate items in the following format:
  - Items 1, 5a and 5b a.

Example: Ju	an Andres Gregorio	Foralba III will be entered as:		
1. NAME	(LAST NAME)	(FIRST NAME)	(MIDDLE NAME)	(SUFFIX)
	TORALBA	JUAN ANDRES	GREGORIO	Ш

#### Item 1 (For Married Female) b.

Example: Anna Maria Dela Cruz Santos at birth and married name is Anna Maria Roman will be entered as:

	1. NAME	(EAST NAME)	(FINOT NAME)	(MIDDLE NAME)	(SUFFIA)
		ROMAN	ANNA MARIA	SANTOS	
Ī	MAIDEN NAME	(LAST NAME)	(FIRST NAME)	(MIDDLE NAME)	(SUFFIX)
	(IF MARRIED FEMALE)	SANTOS	ANNA MARIA	DELA CRUZ	

#### Item 6 c.

Example: 837 Akle	St., Barangay	Claro, Project 2	2, Quezon City 1102	will be entere	ed as:	
6. HOME ADDRESS	(RM./FLR./UNIT NO. & BLI	DG. NAME)	(HOUSE/LOT & BLK. NO.)	(STREET NAME	E)	(SUBDIVISION)
			837	AKLE ST		
(BARANGAY/DISTRICT/LOCAL	ITY)	(CITY/MUNICIPALITY)	(PROVINCE/STA	FE)	ZIP CODE	COUNTRY CODE
BARANGAY CLARO.	PROJECT 2	QUEZON CITY	METRO M	ANILA	1 1 0 2	PHL

Indicate the permanent address rather than the temporary mailing address. For example, if with permanent residence in the province but working or staying in Metro Manila during weekdays, indicate the provincial address instead of the Metro Manila address.

7. Write the "Height" in centimeters and "Weight" in kilograms.

1 ft = 30.38 cm 1 lb = 0.4536 kgTo convert: 1 in = 2.54 cm

- 8. In item 11, limit the distinguishing features to those that can be found on the face such as "mole under the right eye" and "mole or birth mark on the left cheek/forehead"
- For card replacement, pay the required fee at any SSS branch office/accredited bank/collecting agent and submit this form together with the required 9 document/s and validated Miscellaneous Payment Form or Special Bank Receipt (SBR) with Miscellaneous Payment Form to the nearest SSS branch office
- 10. For card replacement due to amendment of data/authenticating finger, submit the previously issued SSS or UMID card.